[COMPANY LETTERHEAD OF SYSTEM USER]

[DATE]

Lenel Systems International, Inc.

1212 Pittsford – Victor Road

Pittsford, NY 14534

Dear Lenel Systems International:

Please accept this letter as notification that XXXXXXXX. would like to add a VAR of Record to our account. The License ID(s) of our system(s) is: XXXXX.

Please add Secure Technology Solutions Ltd as a Secondary VAR of Record for our account.

Sincerely,

[Signature of authorized individual]